

All Communications should be addressed to 'The Registrar' and not to any officer by name. The No. and date of previous correspondence on the subject, if any, should invariably be given otherwise no action will be taken

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DEVI AHILYA VISHWAVIDYALAYA, INDORE

UNIVERSITY HOUSE,
INDORE-452001

DAVV/Dev./NAAC/Cycle3/2013

Date: November 07, 2013

ORDER

In continuation with earlier University order dated 22.12.2012 and 19.06.2013 pertaining to NAAC Reaccreditation, following Committees are hereby constituted for various activities related to NAAC Peer Team visits.

Each committee for the **Centers/Sections/ Cells/Hostels** shall consist of following members. Each Committee will prepare and check the relevant records/files/presentations with systematic Indexing maintenance corresponding to 2009-13 (four years) as per the requirements.

SCHOOL/INSTITUTE	MEMBERS
<ul style="list-style-type: none">Task Groups and CellsPh.D. Cell, Research Publications, Impact Factors, Ph.D.s and Books, M.Phil.s/Ph.D.s DatabaseInternational, National and Industrial Collaborations and MOUs	<ul style="list-style-type: none">Prof. Anil Kumar, School of BiotechnologyDr. Y. S. Choyal, School of PhysicsMrs. Preeti Saxena, School of Computer Science & IT
<ul style="list-style-type: none">All Hostels	<ul style="list-style-type: none">Prof. Sanjiv Tokekar, IETProf. Nagendra Sohani, IETMs. Yasmin Sheikh, IIPS
<ul style="list-style-type: none">Day Care CentreHealth CentreI.T. CentreComputer CentreYoga CentreSports	<ul style="list-style-type: none">Prof. V. Tokekar, IETProf. Pratima Sen, School of PhysicsProf. Pratibha Sharma, School of ChemistryDr. Sunil Dudhale, Directorate of Physical Education

<ul style="list-style-type: none">• A.S.C.• Gyan Vani Activities, Facilities, Maintenance and Equipment• Equal Opportunity Cell• SC/ST/ Coaching Cell• Distance Education	<ul style="list-style-type: none">• Prof. Rajesh Sharma, School of Pharmacy• Dr. Vasant Sathe, School of Physical Education
<ul style="list-style-type: none">• University Cultural Centre Activities and Auditorium Activities, Facilities, Maintenance and Equipment• N.S.S. IIPS, Pharmacy, IET and University	<ul style="list-style-type: none">• Dr. Kapil Jain, IIPS• Mrs. Preeti Saxena, School of Computer Science & IT• Dr. Manju Chattopadhyay, School of Electronics
<ul style="list-style-type: none">• Students Welfare• Grievances Cell,• Youth festivals,• Women Grievances and Harassment,• Anti Ragging• Teachers and Non-Teaching Staff Welfare	<ul style="list-style-type: none">• Dr. (Mrs.) Maya Ingle, School of Computer Science & IT• Dr. Akhilesh Singh, EMRC• Dr. (Mrs.) Jyoti Sharma, IIPS• Dr. Rajiv Dixit, DSW
<ul style="list-style-type: none">• Career Counseling and opportunity Cell• Language Laboratory• Devi Ahilya Shodh Peeth	<ul style="list-style-type: none">• Prof. Rajendra Singh, IMS• Dr. Priyesh Kanungo, School of Computer Science• Prof. Ashish Tiwari, IET
<ul style="list-style-type: none">• Development Section Systematic Records and Indexing Arrangements,• UGC and Projects, Grants and Scholarship Income-expenses, Utilization Certificates, (2007-13)• Academic Sections; Board of Studies, Academic Council, Constitution, Meeting and decisions, Ph.D. registration database and Submission category based records (four years) Systematic Records and Indexing Arrangements• Colleges, Seats, Admissions, Research Centres, College Development Council's Constitutions, Meetings, Systematic Records and Indexing Arrangements	<ul style="list-style-type: none">• Dr. Subash Arya, D.R.• Dr. Prajwal Khare, D.R. and• Prof. Sumant Katyal, DCDC• Prof. Ajay Verma, IET

<ul style="list-style-type: none">• Estt. Section Systematic Records and Indexing Arrangements,• Finance Budget, Audit Reports, Income-Expenditure Under each head Research, Salaries, Books, Sports, Infrastructure Creation and Maintenance and Welfare and Scholarships grants and Expenditure (Four Year)• Administration Systematic Records and Indexing Arrangements for Meetings, Rajeev Gandhi and Other Scholarships, Court Cases, University Establishment, History, Silver Jubilee Related Records, Acts, Statutes and Ordinances, EC, Senate, Court cases• University Press	<ul style="list-style-type: none">• Mrs. S. K. Bagga, Finance Controller• Dr. Anil Sharma, D.R.• Dr. R. K. Baghel, D.R.and• Prof. Shashi Prakash, IET• Shri N. Sohani, IET• Shri Ajay Tiwari, School of Computer Science & IT
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Each Committee is responsible to enable Centres/Sections/Cells/Hostels to present the complete status before the NAAC Team.

Each committee should check and ensure the readiness of records/ Files/ Presentations for verification of status by the NAAC team and submit the preparations fortnightly to the Hon'ble Vice Chancellor with a copy to the Director, IQAC.

The status will be presented for verification to the NAAC Peer Team members during their visit to the University.

As per Orders,


(R.D. Musalgaonkar)

Registrar

Endt.No.DAVV/Dev./NAAC/Cycle3/2013

Date: November 07, 2013

- All the Committee members
- All HOD's/Incharge/Coordinator/Chief Wardens of Centres/Sections/Cells/Hostels
- Director/Coordinator IQAC
- Dean, Student Welfare
- Head, IT Center for Hosting at the University Website
- D.R. (Dev.)
- Secretary to V.C.
- P.A. to Registrar


Deputy Registrar (Dev.)